

**Revised Online Admission Procedure
for First year B.A. / B.Sc. / B. Com. (Honours & General): 2018
(For 3rd Phase, w.e.f. 26.07.2018)**

- Admission will be made strictly on the basis of merit in individual course.
- In case of tie of merit marks, (when necessary) the tie will be broken by considering the subject marks, followed by marks in English and date of birth, subject to availability of seats.
- To fill up the existing vacancies, the college will prepare Admission LIST from time to time in different phases.
- All Admissions will be PROVISIONAL

2-step Online Admission

First Step :

1. College will publish list for individual course (strictly according to the Existing Merit List and from the next who were admitted in the last phase) to register in the **WISH LIST** . However, if required, college may invite new application for any specified subject in due time.
2. Enlisted applicants will receive SMS alert to their Registered Mobile No. for REGISTERING THEIR INTEREST within 11 a.m., 26th July 2018.
3. After that time, REGISTERING INTEREST option **will be CLOSED by 8 p.m. , 30th July, 2018.**
4. Candidates will have to MARK THEIR INTEREST by logging in admission portal using their registered user id (Application No.)and password.
5. Please NOTE that “Registering interest” DOES NOT ensure admission.

Second Step

1. Based on available seats college will release **ADMISSION LIST** for individual course (Sorted out from the WISH-LIST as registered and strictly according to the merit)
2. All enlisted Candidates (Course-wise) of **ADMISSION LIST** will receive SMS alert for “PAYMENT GATEWAY” to registered mobile no. for submitting the ADMISSION FEES (please see the below-given Fees Details) from 2 p.m., 31st July, 2018 to 2 p.m., 2nd August, 2018.
3. This Process will continue till filling up of all the vacant seats or the 20th August, 2018 (11:59 p.m.) whichever is earlier.

NOTE: For any clarification please call to the mobile nos. **9231625536, 9830029365** between **10a.m. to 7 p.m.)** Or email to maulanaazadcollegekolkata@gmail.com

(List of Admission Fees:

B.A. (Hons.) - Rs. 865/- plus banking charge

B.A. (Gen) - Rs. 690/- plus banking charge

B.Sc. (Hons.)-Rs. 1125/- plus banking charge

B.Com.(Hons.)- Rs. 965/- plus banking charge

Document verification process:

(A) Without this process All Admission will be PROVISIONAL.

(B) The Applicants/Guardians after payment of admission fees will have to be present at the college on date to be announced later on.

(C) Following documents will be required for verification process:

(i) A copy of printed online Admission form + payment receipt (ii) 10 +2 Mark sheet (original) + one photo copy

(iii) 10 (Secondary) admit card (Original)/ Birth Certificate + One photo copy

(iii) SC/ST/OBC/PH certificates (issued by proper authority) in original (if mentioned at the time of registration) + photo copy.

(D) Collect Roll No. and Identity card.

(E) Registration at CU will be done online through the university registration portal during the period as notified by the university FAILING WHICH ADMISSION WILL NOT BE COMPLETED.